

## Smiles and Frowns Clubhouse Guidelines

### Workshop Information

- There will be three different workshops-one for each age group--5-8 years, 9-12 years, and 13-18 years with different topics for each. Depending on interest, other workshops may be offered in upcoming months.
  - March 27th from 12:30pm to 4:30pm--ages 13-18
    - Powerful Pauses--Exercises in dramatic and comedic timing
  - April 10th from 1pm to 4pm--ages 5-8 years
    - A is for Animal--Using simple puppetry and movement to tell the story of “The Elephant’s Child”
  - April 24th from 12:30pm to 4:30pm--ages 9-12 years
    - Beyond “The Lion King”--Creating a character and scene for the less familiar animals in Simba’s story.
- Workshops will be in the auditorium at the Ayden Arts and Recreation building (4354 Lee St)
- We are limiting actors to ten per workshop session.
- The cost of each workshop is \$10. Scholarships are available for those who need them. Please contact Susan McCrea at [smccreasplayhouse@gmail.com](mailto:smccreasplayhouse@gmail.com) for more information.
- Participants should bring a snack and at least one bottle of water with them.
- As we will be using the stage, please wear tennis shoes or other closed toe shoes, preferably laced up. Please no sandals, flip flops or crocs.
- Phones can be brought, but must be put away except during the break period.
- The workshops will have the following basic schedule:
  - Drop off (from ten minutes prior to start time)
  - Welcome, introductions, review of expectations
  - Warm up, games, introduction of theme, working activity
  - Break, snack
  - Physical activity/small groups
  - Review and sharing time
  - Pick up at end time
- The workshops will be run by Susan McCrea, Artistic Director of Smiles and Frowns Playhouse, and Michelle Wood, a member of the Smiles and Frowns Playhouse Board and professional stage manager, most recently working with Temple Theater in Sanford where she also worked with the summer children’s educational programs.
- No child will be allowed to attend the workshop without completing all necessary forms and paperwork prior to the day of the workshop. The forms will be available on the website ( [www.smilesandfrowns.org](http://www.smilesandfrowns.org) ) under the “Cast/Crew” tab

and will include: a registration form/parent contact form, a medical release form, and a photographic release form. Please print the forms, complete them, scan them, and email them to Susan McCrea at [smccreasfplayhouse@gmail.com](mailto:smccreasfplayhouse@gmail.com) or make arrangements to deliver them in some other fashion prior to the day of the workshop.

- Drop off/Pick up: All participants need to be dropped off at the back of the Arts and Recreation building. Coming from the north, travelling down Lee St, you will turn right on 5th St, before you get to the building, then take a left and go through the gate at the corner of 5th St and Pitt St. Follow the drive past the small, red building and take another left into the second entrance to the parking lot. Either Ms Susan or Ms Michelle will be waiting to collect your children from the car to walk them/direct them into the auditorium. For pick up, please line up in a similar way to the drop off, wait in your vehicle, and your children will be returned to you.
- The review and sharing time for each session will be recorded and shared in a private group on Facebook for friends and family. More details about this viewing will be delivered to parents via email or text message.

### COVID Requirements

- Parents must be able to attest to the good health of their children when dropping them off for the workshop. The following questions must be answered in the negative for children to be able to attend the workshop:
  - Has your child had close contact (within 6 feet for at least 15 minutes) in the last 14 days with someone diagnosed with COVID-19, or has any health department or health care provider been in contact with you and advised you to quarantine?
  - Does your child currently have fever, chills, shortness of breath or difficulty breathing, new cough or new loss of sense of taste or smell?
  - Has your child been diagnosed with COVID-19 or had any of the above-listed symptoms within the last 14 days?
- All participants will have their temperature checked upon arrival and must not have a fever to be able to remain at the workshop.
- All participants must wear a cloth mask that covers the nose and mouth at all times except when actively eating or drinking.
- Hand sanitizer will be available at all times.
- At all times during the workshop appropriate social distancing will be practiced. During snack/break time, drop off, and pick up, 6ft social distancing will be strictly enforced.